

CONIFERS PRIMARY SCHOOL

Radipole Lane
Weymouth
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HEADTEACHER
Mr A Johnson

8th July 2020

Dear Parents and Carers,

Please find enclosed a copy of the Autumn Term school lunch menu.

Reception children will be staying for lunch from Friday 11th September (Group A) or Monday 14th September (Group B). All children will be in for lunch on Thursday 17th September, onwards.

All orders will need to be placed with our online ordering and payment system - SCOPAY. You will need to register and set up an account using the link code that you will find on the attached letter and the first order will need to be placed by **Tuesday 14th July 2020**.

When placing your orders please remember:

- You will need to order, at least, one week in advance. The deadline for all menu orders is **Sunday** of the school week before the meals are ordered. **E.g. for week commencing Monday 15th May order by Sunday 7th May.**
- If there is a school holiday you need to order one week before the end of term. **e.g. for menu week commencing Monday 7th September the order needs to be placed by Sunday 12th July.**
- As the orders are directly linked to our food provider, if you do not complete an order, **NO** meal will be available for your child and you will need to provide a packed lunch.
- Orders can be placed half-termly in advance, or week by week - the choice is yours.
- If you have ordered a Hot Meal on a day that happens to be a school trip, your order will automatically be amended to a packed lunch, option C (Charlie).

The meals are free for children in Reception, Year 1 and Year 2; they are also free for any children in Year 3, 4, 5 and 6 who are registered for Pupil Premium (Free School Meals).

We would still encourage you to register for Free School Meals, if you think you are eligible, as you will also qualify for a **£25 school uniform voucher every year and 50% off residential trips**.

You may be eligible if you are in receipt of one of the following benefits, Child Tax Credit, Job Seekers' Allowance, Employment Support Allowance, State Pension Credit & Support for Immigration & Asylum. The Local Authority is able to grant free school meals, if you think you are entitled please visit www.dorsetforyou.gov.uk or telephone 01305 221000.

If you have any problems online or any questions about the menus, allergens or free school meals, please do not hesitate to contact the school office.

Yours sincerely,

Mrs N Hansford
Senior Finance Officer

